

## Scrutiny Committee Task & Finish Group Local Authority Provided Adult Social Care Services

### Terms of Reference

#### 1. Membership

6 Members (2 from each Scrutiny Committee) with a political and geographical balance.

#### 2. Officer Input

Director of Social Services  
Head of Adult & Business Services  
Head of Finance & Assets (representative)  
Commissioning & Contracting (representative)

#### 3. Witnesses

The Task and Finish Group Members may invite other Councillors, officers and external witnesses to attend the Task & Finish Group Meetings to provide information and evidence.

#### 4. Purpose

- 4.1 To review the arrangements for Local Authority provided social care services, including quality, cost and volume (and therefore Unit Costs) in comparison with independent and 3<sup>rd</sup> sector provided social care services.
- 4.2 To consider the sustainability of Local Authority provided social care services in light of the budget reductions forecast over the next few years.
- 4.3 To develop an options appraisal for the future of Local Authority provided social care services to be reported to the relevant Scrutiny Committee in order to make recommendations to Cabinet.

#### 5. Scope

The following services are in scope of this Task & Finish Group's review.

##### Residential Care Homes for older people

*Cysgod y Gaer, Corwen*  
*Awelon, Ruthin*  
*Dolwen, Denbigh*

##### Extra Care Housing Domiciliary Care Services (not the housing support)

*Llys Awelon, Ruthin*  
*Gorwel Newydd, Rhyl*  
*Nant y Mor, Prestatyn*

### Day & Work Opportunities for adults with disabilities

*Meifod Wood Products, Denbigh*

*Aberwheeler Nurseries, Denbigh*

*Taskforce, Ruthin*

*Popty, Ruthin*

*Job Finding*

*Non-work Activities*

### Day Services for older people

*Cysgod y Gaer, Corwen*

*Awelon, Ruthin*

*Dolwen, Denbigh*

*Hafan Deg, Rhyl*

### Community Living Services for adults with disabilities

*Llewelyns Estate, Denbigh*

*Grange Road, Rhyl*

*Fernway, Rhyl*

## 6 Timescales

The Task & Finish Group will meet on 6 occasions, within a timescale agreed at the first meeting, as follows:

<b>Meeting 1</b>	
Purpose	Attendees
To develop an understanding of the legal requirements of the Local Authority in meeting the needs of vulnerable adults.	Task & Finish Group Members Officers and Scrutiny Support
<b>Meeting 2</b>	
Purpose	Attendees
To determine Unit costs for each of the above services at full occupancy. To determine actual occupancy over the last 3 years. To determine the actual costs of comparable independent and 3 <sup>rd</sup> sector services.	Task and Finish Group Members Officers, witnesses, Scrutiny Support
<b>Meeting 3</b>	
Purpose	Attendees
To consider quality issues for each of the above services. To consider quality issues for comparable independent and 3 <sup>rd</sup> sector services.	Task and Finish Group Members Officers, witnesses, Scrutiny Support
<b>Meeting 4</b>	
Purpose	Attendees
To visit a range of both Local Authority and independent / 3 <sup>rd</sup> sector services to develop an understanding of what is possible in terms of future provision.	Task and Finish Group Members Officers, Scrutiny Support

<b>Meeting 5</b>	
Purpose	Attendees
To develop an options appraisal for the future provision of services.	Task and Finish Group Members Officers, Scrutiny Support
<b>Meeting 6</b>	
Purpose	Attendees
To finalise the report for Scrutiny Committee.	Task and Finish Group Members Officers, Scrutiny Support

## **7 Governance**

The Task & Finish Group will report to the Scrutiny Chairs and vice-Chairs Group.

## **8 Administration**

An appropriate record of the proceedings and actions arising will be provided by Democratic Services. The Scrutiny Coordinator will liaise with officers to coordinate the Task and Finish Group's proceedings and produce the Group's final report and recommendations.